

Dear *Prospective Tenant*,

Thank you for your interest in living at one of our rental homes.

To begin the application process, we need the following items:

1. Complete, sign & date the enclosed **APPLICATION FOR RENTAL**.
2. A non-refundable **APPLICATION PROCESSING FEE** of
 - **\$35.00** for one or two persons who are current Texas residents, or
 - **\$50.00** per person for non-Texas residents.

Please note: Additional application processing fees are necessary for applicants who are not Texas residents, and for all occupants 18 years of age or older on the date of this application. **Please call for details.**

3. To place a HOLD on the home, you may optionally include a refundable \$200 **APPLICATION DEPOSIT**. This will expedite the processing of your application.

Necessary Action: Please call Chris at 281.681.0916 to submit your completed application and application processing fee. While personal checks are accepted from tenants, personal checks are not accepted during the application process.

Upon receipt of this completed application, we will respond within one to two business days. If you are on a tight timeframe, please let us know and we will respond accordingly.

Make cashier's checks and money orders payable to 'Chris O'Rourke'.

APPLICATION FOR RENTAL

Property Address: _____

Tentative Move-In Date: _____

How did you learn of this property? _____

APPLICANT

CO-APPLICANT

1. Full Name: _____
 Phone (Home): _____ - _____ - _____
 Phone (Work): _____ - _____ - _____
 Phone (Cell): _____ - _____ - _____
 Social Security Number: _____ - _____ - _____
 Date of Birth: _____
 Driver License Number: _____ State: _____
 Citizenship: _____

1. Full Name: _____
 Phone (Home): _____ - _____ - _____
 Phone (Work): _____ - _____ - _____
 Phone (Cell): _____ - _____ - _____
 Social Security Number: _____ - _____ - _____
 Date of Birth: _____
 Driver License Number: _____ State: _____
 Citizenship: _____

2. List all residences for the past 3 years (start with current residence):

2. List all residences for the past 3 years if different from Applicant (start with current residence):

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

Address: _____ Apt: _____
 City, St, Zip: _____
 Move-in Date: _____ Move-out Date: _____
 Landlord or Manager: _____
 Phone: _____ - _____ - _____ Rent: \$ _____

APPLICATION FOR RENTAL

APPLICANT

CO-APPLICANT

3. **Current Employer:** _____
 Address: _____
 City, St, Zip: _____
 Supervisor's Name: _____
 Phone: ____ - ____ - ____ Monthly Inc. \$ _____
 Position: _____
 Length of Employment: _____

3. **Current Employer:** _____
 Address: _____
 City, St, Zip: _____
 Supervisor's Name: _____
 Phone: ____ - ____ - ____ Monthly Inc. \$ _____
 Position: _____
 Length of Employment: _____

Previous Employer: _____
 Address: _____
 City, St, Zip: _____
 Supervisor's Name: _____
 Phone: ____ - ____ - ____ Monthly Inc. \$ _____
 Position: _____
 Length of Employment: _____

Previous Employer: _____
 Address: _____
 City, St, Zip: _____
 Supervisor's Name: _____
 Phone: ____ - ____ - ____ Monthly Inc. \$ _____
 Position: _____
 Length of Employment: _____

4. Bank Information

<i>Checking Account Info</i>	<i>Savings Account Info</i>
Bank: _____	Bank: _____
Phone: ____ - ____ - ____	Phone: ____ - ____ - ____
Acct #: _____	Acct #: _____

4. Bank Information

<i>Checking Account Info</i>	<i>Savings Account Info</i>
Bank: _____	Bank: _____
Phone: ____ - ____ - ____	Phone: ____ - ____ - ____
Acct #: _____	Acct #: _____

5. Occupants: Other than Applicant and Co-Applicant, list all persons who will occupy the property:

- a. Name: _____ Relationship: _____ Age: _____
- b. Name: _____ Relationship: _____ Age: _____
- c. Name: _____ Relationship: _____ Age: _____
- d. Name: _____ Relationship: _____ Age: _____

- 6. Will any waterbeds or water-filled furniture be used in the property? Yes No
- 7. Will any occupant smoke on the property? Yes No
- 8. Will occupants maintain renter's insurance policy? Yes No
- 9. Do occupants own a vacuum cleaner? Yes No
- 10. Do occupants own lawn maintenance equipment? .<applies to single family homes>..... Yes No

APPLICATION FOR RENTAL

11. List all vehicles to be parked on the Property (only cars, passenger trucks, and motorcycles allowed).

- a. Type: _____ Year _____ Make & Model _____ License Plate #/State: _____
- b. Type: _____ Year _____ Make & Model _____ License Plate #/State: _____

12. Pet Information

- Will there be any pets on the Property? Yes No Number of Pets: _____
- Pet #1** Cat Dog Breed: _____ Weight: _____ Age: _____ Gender: Male Female
 Neutered: Yes No; Declawed: Yes No; Are vaccination & rabies shots maintained: Yes No
- Pet #2** Cat Dog Breed: _____ Weight: _____ Age: _____ Gender: Male Female
 Neutered: Yes No; Declawed: Yes No; Are vaccination & rabies shots maintained: Yes No
- Other (e.g. fish, birds, reptiles, etc.) and explain manner in which kept: _____
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13. Background Information

- a. Has Applicant, Co-Applicant or any other occupant ever been evicted? Yes No
 - b. Has Applicant, Co-Applicant or any other occupant ever filed bankruptcy? Yes No
 - c. Has Applicant, Co-Applicant or any other occupant ever lost property due to foreclosure? Yes No
 - d. Has Applicant, Co-Applicant or any other occupant ever had credit problems? Yes No
 - e. Has Applicant, Co-Applicant or any other occupant ever been convicted of a crime? Yes No
 - f. Are any criminal matters pending against Applicant, Co-Applicant or any other occupant? Yes No
 - g. Does Applicant, Co-Applicant or any other occupant utilize illegal recreational drugs? Yes No
 - h. If the answer to any of the preceding questions is yes, please explain below. (Attach additional sheets if necessary.) _____
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14. Military Information

- a. Is Applicant or Co-Applicant a member of the military?
 No; Active Duty; Active Reserve; Inactive Reserve
- b. Has Applicant or Co-Applicant requested or received military orders transferring Applicant or Co-Applicant within the term of this lease? Yes No
- c. Is Applicant or Co-Applicant currently serving temporary orders limiting Applicants or Co-Applicants ability to fulfill this lease? Yes No

15. Will any person be signing a Lease Guaranty? Yes No

- Name: _____ Phone (Home): _____ - _____ - _____
- Relationship: _____ Phone (Fax): _____ - _____ - _____
- Address: _____ Apt: _____ Phone (Cell): _____ - _____ - _____
- City, St, Zip: _____
- Social Security Number: _____ - _____ - _____ Date of Birth: _____
- Driver License Number: _____ State: _____

APPLICATION FOR RENTAL

16. **In case of emergency, notify:**

Name: _____ Phone (Home): _____ - _____ - _____
 Relationship: _____ Phone (Work): _____ - _____ - _____
 Address: _____ Apt: _____ Phone (Cell): _____ - _____ - _____
 City, St, Zip: _____

17. **Representation.** Applicant and Co-Applicant represent that the above statements are true and complete. Providing false information is grounds for rejection, termination of lease, and retention of money tendered to Landlord as liquidated damages.

18. **Authorization.** Applicant and Co-Applicant authorize Landlord, or persons designated by Landlord, to:

- a. Obtain current and future consumer or credit reports related to this application and during the term of the lease;
- b. Verify any rental history, employment history, or any other information related to this application; and
- c. Discuss information in this Application and consumer / credit report with Landlord and Landlord's Broker.

19. **Fees and Deposits.** Applicant and Co-Applicant have submitted with this application the following to Landlord:

- a **non-refundable** fee of **\$ 35.00** for processing this Application for Texas residents;
- a **non-refundable** fee of **\$ _____** for processing this Application for _____ (qty; \$50ea.) **non-Texas residents**;
- a **non-refundable** fee of **\$ 35.00** for processing the information related to the lease guaranty;
- an Application Deposit of **\$ 200.00** to secure the performance of the this application. This Application Deposit is applied toward the security deposit if applicant and co-applicant are approved, and a lease is consummated within five calendar days of notification of approval. If applicants are approved yet fail to sign a lease within these five calendar days, the entire amount of this Application Deposit is forfeited. If applicants are not approved, the entire Application Deposit is refunded.

Make cashier's checks and money orders payable to 'Chris O'Rourke'.

Applicant's Signature

Co-Applicant's Signature

FOR CHRISO PROPERTIES USE ONLY

1. Application received on (date): _____
2. Applicant was notified of approval; non-approval; on (date) _____
3. Applicant was notified by telephone; US Mail; Fax, In person
4. Names of persons to whom above notice was actually given: _____